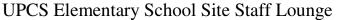


# **University Preparation Charter School School Site Council (SSC) MINUTES Tuesday**, 9/25/18

4:00 - 5:00 PM





	SSC Parent/Community	SSC Staff Members:	<u>Alternates</u>
	Members:	Charmon Evans (Executive	
4	Alice Hiji (Parent)	Director)	Jessica Maiten (Parent)
	Member, CSUCI)	Melissa Cachu (Teacher)	Angela Sanchez (Parent)
,	Sandra Canchola (Parent)	Tamara Catalano (Teacher)	
]	Daniel Guevara (Parent)		Guest: Cecilia Gutierrez
	Ruben Ruiz (Parent)		
	Absent	Absent Lisa Donofrio (Other Staff)	
	Manuel Correia (Community	Ray Clayton (Teacher)	
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- 1. Call to Order at 4:08 p.m.
- 2. Flag Salute
- 3. Nomination/ Election of Officers
  - a. Chairperson- Alice Hiji
  - b. Vice-Chairperson- Tamara Catalano
  - c. Secretary- Melissa Cachu
  - d. Parliamentarian- Ruben Ruiz
  - e. Other Officers- None
- 4. Community Comments
- 5. Reading/Approval of Minutes 6/18/2018 Charmon motioned to approve, Tamara 2nd. No discussions
- 6. New Business
  - a. Charmon reviewed the purpose of the LCAP, school governance and School Site Council.
    - i. LCAP
    - ii. School Governance
    - iii. Purpose of the School Site Council is to:
      - 1. Review student achievement data
        - a. Looking at progress, student work, test scores, ELD progress, Title I progress and attendance.
      - 2. Develop the Comprehensive School Plan

- a. Involve stakeholders, analyze student performance data, monitor/analyze program effectiveness and analyze student needs
- 3. Ongoing review of Program effectiveness
- 4. Annual Revision of Plan
- 5. Recommend a plan to Local Board
- 6. Evaluate effectiveness of plan
- 7. Review annual budget: look at the costs, obstacles, effectiveness
- 8. We are not: school management committee, policy-making body, political organization, personnel committee, grievance committee, fundraising organization, extension of the PTSA, social group
- 9. Meetings are open to the public

#### b. Introduction to the LCAP

- i. Charmon reviewed how to read and interpret the LCAP.
- ii. She went over how the school is considered Title I and the four groups that are considered an unduplicated group: low income, English Learner, homeless and foster youth.
- iii. Title I funding for underachieving students
- iv. Title II for professional development
- v. Title III for English Learners only
- vi. Title IV is new and might be temporary

#### c. Parent Involvement Policy:

- i. Charmon presented on the Parent Involvement, SSC committee to read for next meeting.
- ii. Charmon has sent the lawyers to see if there are any changes that need to be

### d. Safety Committee

- i. Charmon is requesting for participants to work with her on the safety committee.
  - 1. Jessica Maiten
  - 2. Ruben Ruiz
  - 3. Alice Hiji

#### 7. Future Agenda Items

- a. Next Meeting: October 23, 2018
  - i. Test Scores
  - ii. Local Indicators

## 8. Other Updates

#### **9. Adjournment** at 5:11 p.m.